

CHIEF WARRANT AND WARRANT OFFICERS ASSOCIATION

United States Coast Guard



c/o James Creek Marina
200 V Street, S.W.
Washington, D.C. 20024

TELEPHONE	FAX
202	202
554-7753	484-0641

3 February 2011

From: Chairman, Membership Committee
To: President

Subj: Report on Nominees for Distinguished Membership

1. To date, three nominations for consideration of Distinguished Membership have been received by the Association. These nominations were submitted in accordance with, and prior to, the deadline outlined in the Association By-Laws.
2. **Nominee: CWO4 (PERS) Greg Hunton, USCGR (Ret.)** The Association records have been reviewed in connection with the nomination for Distinguished Membership as required by Article II, Section 2(b) of the Association By-Laws. CWO4 Hunton joined the Association on 7/1/1998 and is a Life Member. He served as Long Island Sound Chapter Secretary in 2007 and 2009. He served on the Association's Ballot Committee in 2007 and 2010, and as Ballot Committee Chairman in 2009. He was presented a CWOA Certificate of Appreciation in 2007 and a CWOA Certificate of Achievement in 2009. He has been nominated by CWOA Past President and Distinguished Member CWO4 Robert L. Lewis, USCG (Ret.), of Washington, DC Chapter.
3. **Nominee: CWO4 (F&S) Keith M. Wakefield, USCG (Ret.)** The Association records have been reviewed in connection with the nomination for Distinguished Membership as required by Article II, Section 2(b) of the Association By-Laws. CWO4 Wakefield joined the Association on 9/1/1983 and is a member in good standing. He served as New York Chapter President in 1990 and 1991. He served as Cape Island Chapter Vice President in 1996 and 1997. He served as Baltimore Chapter President in 2007 and as Baltimore Chapter Secretary in 2009. He served on the Association's Long Range Planning Committee in 1992, 1994, and 2007 and chaired the Association's Bylaws Committee in 1994. He was presented a CWOA Certificate of Appreciation in 1990 and a CWOA Certificate of Achievement in 1991. He has been nominated by CWO3 Matthew R. Sheets, USCG, of Baltimore Chapter who is an Association member in good standing.
4. **Nominee: CWO4 Michael V. Maher, USCG (Ret.)** The Association records have been reviewed in connection with the nomination for Distinguished Membership as required by Article II, Section 2(b) of the Association By-Laws. CWO4 Maher joined the Association on 9/1/2000 and is a member in good standing. He served as Washington, DC Chapter President in 2002. He served as CWOA Vice President in 2003 and 2004. He served as CWOA President in 2003-2004, 2005-2005, and 2008-2009. He is currently serving as the CWOA Vice President for Retired Affairs. He has served on the Association's Ballot Committee in 2007, the Long Range Planning Committee in 2007,

and the Permanent Finance Committee in 2003-2004, 2004-2005, 2008-2009, and 2010-2011. He has been nominated by Distinguished member CWO4 Everett J. Metteson, USCG (Ret.), of Norfolk Chapter.

A handwritten signature in black ink, appearing to read 'P. Beddow', with a long horizontal flourish extending to the right.

Philip W. Beddow
Vice President

Encl: (1) One letter nomination from CWO4 Robert L. Lewis, USCG (Ret.) to the Association, dated November 24, 2010.

(2) One letter nomination from CWO3 Matthew R. Sheets, USCG to the President, dated January 13, 2011.

(3) One letter nomination from CWO4 Everett J. Matteson, USCG (Ret.) to the President, dated January 26, 2011.

President
Chief Warrant and Warrant Officers Association, USCG
200 V Street SW
Washington, DC 20024

24 November 2010

Dear President Light:

I hereby nominate CWO4 Greg Hunton, USCGR for Distinguished Membership in the Chief Warrant and Warrant Officers Association, United States Coast Guard.

He was appointed to CWO on June 1, 1996 and joined the Association on July 1, 1998.

He is a Charter member of the Long Island Sound Chapter and served as the Secretary for the Chapter in 2007, 2009 and 2010.

He served as Chairman of our Ballot Committee in 2007 and 2009 and was a member of the 2010 Ballot Committee.

In 2007 he provided valuable assistance to the Executive Director when the Association started issuing certificates for 25 years of membership. He and the Executive Director prepared and mailed over 1,600 certificates.

He has represented the Association at over 20 CWOPD Classes since July 2007, providing detailed information on the CWOA and answering questions from the students. He has refined the oral presentation to meet the changing needs of the students and developed a new Power Point presentation.

After the class graduates he follows up with separate emails directly to each graduate reminding them of their promise to start an allotment for dues. He also remains a point of contact for each graduate in regards to the CWOA and general inquiries about the warrant corps. His continued contact with the graduates enhances their experience with the Association and has resulted in a substantial increase of the number who actually start allotments for their dues. As a result of his efforts, 145 new members have listed him as their sponsor. Additionally, over 85% of the graduates (353 of 402) have joined the Association.

He continues to stop by the Association office nearly every day he is in Washington, DC to see if there is anything he can do to assist the Executive Director.

I believe the above actions have been a significant contribution to the goals of the Association.

Sincerely,



Robert L. Lewis

Distinguished Member and Past President

13 January 2011

Dear Mr. President,

It is my honor and privilege to nominate for Distinguished Member of the Chief Warrant and Warrant Officer Association, USCG, Keith M. Wakefield, CWO4 (F&S) Retired.

Keith has been a member of the Association since 1983 joining a few months after appointment to warrant grade. During more than twenty years as a Chief Warrant Officer Keith served at the following duty stations:

1983-85	USCGC Duane (WHEC 33), Portland, ME
1985-86	First Coast Guard District, Boston, MA
1986-87	Third Coast Guard District, Governors Island, NY
1987-95	MLC Atlantic, Governors Island, NY
1995-97	Electronics Engineering Center, Wildwood, NJ
1997-99	Research and Development Center, Groton, CT
1999-2003	Uniform Distribution Center, Woodbine, NJ

Keith retired from active duty on 30 September 2003 and while still on Terminal Leave was hired by the U.S. Coast Guard to fill a civilian Contracting Officer position at the Engineering Logistics Center (since 2009 the Surface Forces Logistics Center), in Baltimore, Maryland. where he continues to support the Coast Guard mission.

Since joining the Association in 1983, Keith has been an active and vocal member who has worked in various capacities to support and promote the goals of Chief Warrant and Warrant Officers Association. Keith has served as an elected officer in three different chapters. As a Chapter Representative Keith has attended six Annual Meetings. He also has attended several Annual Meetings as an ordinary member at his own expense. Keith was appointed a member of three Association Long Range Planning Committees and the initial Colona Scholarship Committee (see Enclosure 1).

Keith M. Wakefield is a dedicated member of the Association. For over 27 years Keith has supported the Association and worked to support and improve it. I am confident that if elected Distinguished Member he will be a continue to be strong advocate for our Association and for all Chief Warrant Officers

Sincerely,



Matthew R. Sheets
Chief Warrant Officer, U.S. Coast Guard

Chapter Offices:

Vice President, New York Club	1987-89
President, New York Club	1989-92, 1993-94
Vice President, Cape Island Chapter	1996-97
President, Baltimore Chapter	2006-08
Secretary, Baltimore Chapter	2008-09
Vice president, Baltimore Chapter	2010-present

Association Offices

Member, Long Range Planning Committee	1992 (first LRPC)
Member, Long Range Planning Committee	1994
Member, Long Range Planning Committee	2007

Colona Scholarship Committee (initial)	2009-10
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Nominated for Distinguished Member by President of the Association 1994

Enclosure (1)

CWO4 Everett J. Matteson, USCG (Ret.)
4604 Widgeon Circle
Portsmouth, Virginia

26 January, 2011

Chief Warrant and Warrant Officer Association, USCG
c/o James Creek Marina
200 V Street, SW
Washington, DC 20024

Re: Distinguished Member Recommendation

It is with great pleasure that I recommend CWO4 Michael V. Maher, USCG, Retired for Distinguished Membership in the U.S. Coast Guard Chief Warrant and Warrant Officer Association.

CWO4 Maher was commissioned in May of 1999; and, was serving his first elected office as President of the Washington DC Chapter by the beginning of 2002. Before his first year in office as Chapter President was over, he had already been elected to serve as the Association President – Taking office in April of 2003 for the first of four tours as Association President. In addition to his four elected terms as Association President (2003-2005, and 2008), CWO4 Maher served periodically as Association Vice President; and is currently serving as the Vice President of Retired Affairs. CWO4 Maher has served as a member of our Association Board of Directors or Executive Committee for a majority of the past 9 years. He has also served on the Permanent Finance Committee for most of the past decade; along with two long-range planning committees; and numerous Association committees and work groups.

In 2004, CWO4 Maher was the first President in 4 years to request and receive a second term as President; and, subsequently a third term on 2005. CWO4 Maher provided great continuity to the Association at a time when many issues were starting to come to the forefront. His strong leadership and willingness to engage members at every level, inside and out of the Association, brought our Association high marks from Coast Guard Senior Leaders and CWOA membership simultaneously. He has done an outstanding job of balancing the needs of our membership with the desires of the Coast Guard Flag community. His dedication and great communication skills have enabled us to bring a host of CWO Workforce issues to Flag Leadership...resulting in a number of positive changes affecting our CWO Active Duty and Reserve members.

As a President of the Association and/or while filling a leadership position within the CWOA he had many achievements that have served us all in some way, shape, or form during the past decade; among them are:

- a. In 2003, he chartered the first financial audit of CWOA financial records since 1996. (Required to be done every time the Treasurer changed)
- b. Chaired one year of the Keller Scholarship Selection Committee as the President of the DC Chapter.

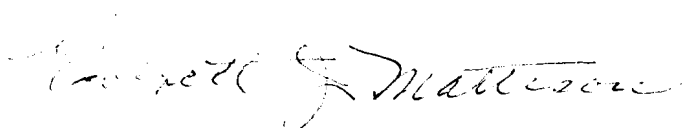
- c. As a new Association President in 2003, he whole-heartily embraced the active duty recruiting initiatives begun in the late 1990's. His leadership and emphasis on the recruiting effort produced a significant increase in active duty membership from 2003 to 2008...and indirectly until present day.
- d. CWO Maher took the time to read through many of the old records and files being stored on the Barge; and sought out the advice and counsel of several past presidents, distinguished members, and senior members of our past CWOA leadership to obtain critical tacit knowledge that quickly brought him up to speed with many CWOA and CWO workforce issues that were approaching the surface. His ability to facilitate discussions and help others reach a consensus on most, if not all of the issues has strengthened this Association for the past 9 years.
- e. He was instrumental in creating the idea to go to 2-year terms elections with 3 alternating positions each year in order to provide more continuity with the BOD to the CWOA membership. This has turned out to be an immeasurable benefit to our membership.
- f. CWO Maher headed the new employee search and selection efforts in 2005/2006. This was the first Association hire in approximately 15 years.
- g. He chartered a Long-Range Planning Committee in 2005. This was the first one on record in many years. CWO4 Maher served on two Long-Range Planning Committees in the past decade.
- h. He recommended to the 2006/2007 Long-Range Planning Committee that the Association actively pursue a way to electronically store/secure all the administrative/financial/and historical files to a safe venue to ensure the preservation of our past, and the elimination of hundreds of pounds of paper records from the Barge.
- i. CWO Maher was extremely active as President of the Association from 2003-2005 in continuing to push Coast Guard leadership into the creation of a "CWO Force Manager." In 2008, this persistence paid off with the creation of not only 1, but 4 CWO Specialty Force Managers.
- j. When our Executive Director (Bob Lewis) required an extensive hospital stay and recovery time right before the 2005 Annual Meeting in St. Louis, CWO Maher stepped up and handled not only his Presidential duties; but, all the administrative and financial responsibilities associated with an Annual Meeting. The St. Louis meeting went off without a hitch. Additionally, CWO Maher was responsible for overseeing many aspects of the everyday administrative and financial duties of the Executive Director until Bob was up and running and able to return to his Association duties.
- k. CWO4 Maher spent a great deal of time during a three year period with LT Art Colona before his recent passing to ensure a The Arthur N. and Eleanor K. Colona Scholarship became a reality. Art had mentioned his desires on a number of occasions before his interactions with Mike; however, it was not until the two met between 2003 and 2004 that Art's wishes of creating a second scholarship offering in the name of the CWOA was realized. As it turns out, that scholarship trust became reality when an initial deposit was made from Art's trust to the CWOA in an amount exceeding \$250,000. CWO4 Maher's integrity showed through as he ensured that LT Colona's wishes were strictly adhered to throughout the drafting of the new scholarship for Executive Committee approval.

Following the 2004 Coast Guard Joint Task Review for many enlisted ratings, CWO Maher was specifically selected by Coast Guard Leadership to fill a new position created within CG-1. This billet was to act as the principle advisor to CG-1 and the Commandant on all CWO Workforce Issues. Of particular note was his direct supervision/responsibility for the following items:

- a. Stood-down the CWO COMMS specialty.
- b. Stood-up the OSC and ISC specialties; as well as the MSS specialty(ies).
- c. Oversaw the 2007 CWO Specialty Review. This review created the best workforce data available to the CWOA and CWO leaders in over a decade. Additionally, a number of high visibility CWOA issues were added to the Job Task Analysis survey, giving us direct membership opinions for many serious CWO issues. This survey was completed by over 80% of our Active Duty workforce at no cost to our Association. Additionally, the job task information obtained by the survey sparked the CWOPD Course managers at the LDC to make curriculum changes to the course during the 2010 calendar year. These changes were the first whole-sale changes in over a decade...and the first time ever changes were made from job task data received directly from our CWO workforce.
- d. In my opinion, his biggest accomplishment during this period was ensuring the acquisition and stand-up of 4 permanent Chief Warrant Officer billets that are currently our 4 Chief Warrant Officer Specialty Force Managers. CWO Maher's interaction with Coast Guard Flag leadership, the Master Chief Petty Officer of the Coast Guard's Office, and the Enlisted Rating Force Managers, enabled a smooth transition for our CWO Specialty Force Managers into the dynamics of our Active Duty and Reserve Workforce Management Program.

In summary, CWO4 Maher has been actively involved in all the major issues that have presented themselves to both our Association and the Coast Guard Chief Warrant Officer Corps for the past decade. His understanding of the workforce issues; from promotion/retention requirements, to the W5 issue(s), to challenges within specific specialties, make him one of a very few active members of our Association that have an extensive "corporate knowledge" of our inner workings; and thus an extremely valuable member of our leadership. CWO4 Maher has represented himself and this Association with the highest level of professionalism; and, we as an Association have reaped the benefits of his interactions with Coast Guard Flag Leadership.

In light of CWO4 Maher's outstanding service to the CWOA and the members of the Coast Guard Chief Warrant Officer Corps, I respectfully request you join me in recognizing his superior achievement and dedication to this Association by honoring him with the status of Distinguished Member.



CWO4 Everett J. Matteson, USCG, Ret.
Distinguished Member