

# **Chief Warrant and Warrant Officers Association, USCG Annual Meeting, held at the Crowne Plaza Airport Hotel, Herndon, VA, April 7-9, 2011**

The Annual Meeting of the Chief Warrant and Warrant Officers Association, USCG was called to order by the President at 0902, 7 April 2011.

## **Attendance:**

### **Association Officers Present**

CWO3 Brent A. Light – President  
CWO3 Philip W. Beddow – Vice President  
CWO4 Michael V. Maher (Ret) – Vice President of  
Retired Affairs

CWO4 Dianne S. Trawick, USCGR – Vice President  
of Reserve Affairs  
CWO4 Robert L. Lewis (Ret) - Secretary  
CWO3 Darin W. Schneider - Treasurer

### **Chapter Representatives Present**

CWO4 Bill Mattoon (Ret) - Rocky Coast  
CWO2 Joseph M. Belson - Boston  
CWO3 James T. Green - Long Island Sound  
CWO4 Richard G. Waechter (Ret) - Cape Island  
CWO2 Todd M. Wardwell - Philadelphia  
CWO2 Chad M. Lovato - Baltimore  
CWO2 Christopher C. Hatch - Washington, DC  
CWO2 Christopher Kensil - Steven Shields-  
Alexandria  
CWO3 Michael P. Steverson - Yorktown  
CWO4 Jeffrey M. Sander - Norfolk  
CWO3 Eneida N. Bull - Greater Miami

CWO3 Jeff J. Timberlake - Suncoast  
CWO2 James C. Pulse (Ret) - New Orleans  
CWO2 Scott Meier - Atchafalaya  
CWO2 Steve R. Olivares - Sabine  
CWO3 William L. Giessman (Ret – Res) - St Louis  
CWO2 Earl Ryder (Ret) - Little Club on the Prairie  
CWO4 Joe Howard (Ret) - Silver State  
CWO2 Marc H. Blecman - Golden Gate  
CWO3 Edwin A. Martin - Pacific Northwest  
CWO2 Jeremy F. Williams - Juneau  
CWO4 Tony J. Fikac - Mid-Pacific

### **Other Members Present**

CWO4 Matty Matteson (Ret) – Distinguished  
Member  
CWO4 William Reetz (Ret) - Distinguished Member  
CWO3 Mitzie A. Robinson - Treasurer-Elect  
LCDR Edward B. Swift (Ret)  
CWO4 Deborah M. Turner

CWO3 Bryan Hunt  
CWO2 Jeneen Satterfield  
CWO4 Dave Schuster  
CWO4 Tim Monroe  
CWO4 Chuck Bush

### **Administrative Matters:**

The President discussed the reading materials in each member's folder, the procedure on motions (must be made in writing), that member's attendance will be recorded each morning and again after the lunch break, and the travel claim process.

The President led the members in the Pledge of Allegiance, followed by a moment of silence as he read the list of Association members who had crossed over the bar since our last Annual Meeting.

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The Association President recognized Distinguished Members and Past Presidents CWO Bob Lewis and CWO Bill Mattoon; Distinguished Members CWO Matty Matteson, CWO Bill Reetz and CWO Ric Waechter; and Past Presidents CWO Mike Maher and CWO J. T. Green.

**The meeting recessed at 0910, 7 April 2011.**

**The meeting reconvened at 0915, 7 April 2011.**

**Specialty Force Manager Presentation:** CWO4 Dave Schuster made the presentation and CWO Chuck Bush and CWO Tim Monroe participated by providing additional information and assisting in answering questions. A copy of their PowerPoint presentation was placed on file. The main points covered were:

The duties of the Specialty Force Managers (SFM) – Principle advocates who provide critical advice and oversight for their specialties; Manage the structure of the workforce and ensure all CWOs and those aspiring to become CWOs are prepared to meet current and future missions; Provide an increased recognition and understanding of the unique value the CWO community brings to the Coast Guard; Publish SFM Notes on CG Portal; Partner with Rating Force Master Chiefs (RFMC); Liaison with Programs and Projects; and Review Personal Allowance List change requests.

SFM Highlights – SFMs meet annually with CG-1 to discuss CWO-related issues; CWOPD presentations and interaction; Sponsored a booth at the last three Innovations Conferences (met with Commandant, Flags and the general public and gave updates on CWO issues.); Meet bi-monthly with Coast Guard Director of Finance and Procurement (G-CFP) along with YN and SK RFMCs; made presentations to Coast Guard CWOA during Annual Meeting the last four years; Increased advanced education opportunities for F&S and MAT specialties; ACE reviews for eight CWO specialties performed since 2008, resulting in over 18 upper level course credits for CWO.

Competency Reviews were recently completed for six CWO specialties and they have been loaded in Direct Access. Competency management supports: Operational Readiness; Workforce Management; Career Planning; Effective use of resources; and Surge Workforce.

CWO Specialty Health – Based on five factors: Person-position match; vacant positions; impact on enlisted; rank structure; and time in service. Competencies will be soon added as a sixth factor.

Education and CWOs – Currently only 18% of CWOs have college degrees. Education is, or will soon be important in selection, promotions and assignments. It is especially true for CWO to LT and promotion to LCDR.

Advanced Education – Two new associates' degree programs implemented this year, Civil Engineering Technology, intended for CWO MATs and Contract Management, intended for CWO F&S.

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Promotion Year 2011 CWO Selection Board - Provided figures on the stated vs. actual opportunity for selection for each pay grade for each year for the past 10 years.

Selective Early Retirement Board (SERB) – The PY11 CWO Early Retirement Board selected all seven CWOs for retention.

**The meeting recessed at 1038, 7 April 2011.**

**The meeting reconvened at 1100, 7 April 2011.**

**Agenda Item – CWO to LT Program for Reservists:**

The following points were made during the discussion:

There must be a service need for the program. With LTs and LTJGs coming from active duty there are apparently a sufficient number of LTs for the Selected Reserve. The experience the Coast Guard is looking for in Reserve Lieutenants may be different than that provided by Reserve CWOs. A suggestion was made that the CWOA ask the Coast Guard to publish regulations necessary to implement the program, even if no appointments are made. This would give them a ready tool if the need to appoint CWOs to Lieutenant in the Reserve arose. It was pointed out that reservists are leaving in droves and this might be the best time to push for the program. A suggestion was made to find out if there is a need and then push for it. Another member suggested the CWOA push for a directive and then use the program only when needed.

**Motion** - Mike Maher moved to form a committee to find out if there was a need, which motion was seconded and carried.

**Minutes:** The minutes of the January 11, 2011 General Membership Meeting were received and placed on file.

**Treasurers Report:** The Treasurer's Report for the period 1 July 2010 through 31 March 2011 was received and placed on file.

**Membership Report:** The Membership Report for the period 1 April 2010 through 31 March 2011 was received and then withdrawn to make corrections.

**The meeting recessed at 1200, 7 April 2011.**

**The meeting reconvened at 1330, 7 April 2011.**

**Attendance:**

All Association Officers and Chapter representatives present for the morning session were again

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present. In addition the following other members were present:

CWO4 Matty Matteson (Ret) – Distinguished  
Member  
CWO4 William Reetz (Ret) - Distinguished Member  
CWO3 Mitzie A. Robinson - Treasurer-Elect

LCDR Edward B. Swift (Ret)  
CWO3 Bryan Hunt  
CWO2 Jeneen Satterfield

**President's Report:**

The President reported that approximately 75% of active duty CWOs and 85% of Reserve CWOs were members of the Association.

The President further reported that the Headquarters move to St Elizabeth's was scheduled to commence in April 2013 and take about four months. There are no plans to keep either of the current buildings at Buzzard Point. There is no way for the Association to access office space at St Elizabeth's because of a lack of space.

The President reported that the Association met with the Commandant and MCPOCG two weeks ago and provided them a briefing on The Art and Eleanor Colona Scholarship. The Commandant was pleased and believes the program ties in with his "Year of the Coast Guard Family".

**Ballot Committee Report:** The Ballot Committee Report on the 2011 elections was received and placed on file.

The successful candidates are: CWO3 (ISM) Philip Beddow for Vice President; CWO4 (PERS) Dianne S. Trawick for Vice President of Reserve Affairs; and CWO3 (F&S) Mitzi Robinson for Treasurer. On the question of receiving electronic vice printed versions of the CWO News, 202 members indicated that they would opt for the electronic version.

**CWO John A. Keller-CWOA Scholarship Committee Report:** The CWO John A. Keller-CWOA Scholarship Committee Report was received and placed on file. The eight individuals chosen for the \$750 grants were Danielle C. Amador, Genevieve R. Bee, Robert S. Bolden, Adam W. Dodson, Mikaela E. Edge, Faith D. Henderson, Charlotte A. Proctor and Molly E. Spears.

**Agenda Item - CWO5 for the Coast Guard:** Mike Maher provided two handouts (Response Rates to "CWO Initiatives" questions presented on the 2007 CWO JTA (Job Task Analysis) Survey and some of the W5 HR issues that have to be addressed before W5 can be implemented.) to be considered. Mike pointed out that there was an excellent response rate to the survey.

The answers to the survey reflect that while a majority of the active duty CWOs are in favor of pay grade W-5 being implemented, a majority do not want pay grade W-5 with the possible or necessary side effects.

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There were several suggestions that we survey all active duty CWOs on the current interest in CWO5 because the information from the 2007 survey might not be valid today. It was pointed out that going to a qualification-based assignment process could further reduce assignments if you introduce rank based assignments.

There was a suggestion that we survey Chapter members as a start, and then expand to the rest of the active duty force.

Mike Maher indicated that he would do a survey and have it sent out to all active duty and Reserve CWOs through the Coast Guard.

**The meeting recessed at 1430, 7 April 2011.**

**The meeting reconvened at 1440, 7 April 2011.**

**Agenda Item –Eligibility of Dependents of Reservists for the Colona Scholarship Program**

There was a lengthy discussion of the term “active duty” for reservists and under what conditions, duration and timing should be applied to the eligibility.

**Motion** - Ric Waechter moved that Section V.1.a of The Art and Eleanor Colona Scholarship Standing Rules be amended to read:

“a. Be the dependent son/daughter of an enlisted member of the United States Coast Guard (active or retired) or the Coast Guard Reserve serving on SELRES for over 30 days on the latest date the application may be postmarked.”, which motion was seconded and failed.

**Motion** - James Pulse moved that Section V.1.a of The Art and Eleanor Colona Scholarship Standing Rules be amended to read:

“a. Be the dependent son/daughter of an enlisted member of the United States Coast Guard (active, retired or reserve)”, which motion was seconded and carried by over two-thirds.

**Motion** - Joe Howard moved that Section V.2.b of The Art and Eleanor Colona Scholarship Standing Rules be amended to read:

“b. Be the dependent son/daughter of an enlisted member of the United States Coast Guard (active, retired or reserve).”, which motion was seconded and carried by over two-thirds.

**The meeting recessed at 1630, 7 April 2011.**

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**The meeting reconvened at 1640, 7 April 2011**

**Chapter Reports**

Bill Reetz suggested including in the material sent to the Chapters for the Annual Meeting a list of the information desired in Chapter Reports.

**Mid-Pacific Chapter** works with CPO Christmas drive. They have mostly active duty members. They reach out to local retirees, but none have shown up. They have Chapter coins for sale.

**Pacific Northwest Chapter** pointed out that one of their members was here. They usually have 10-15 members present for their monthly meeting. They provided holiday stockings for kids in foster homes. They stuffed 3,500 stockings this year. They participate in the anniversary service for Douglas Munro. They purchased gift cards for enlisted in financial need. The Chapter set up booths at the CG Picnic. They donated \$500 to the CWO John A. Keller-CWOA Scholarship Grant. They have a new coin this year with all the CG specialties on it.

**Golden Gate Chapter** provided a written report as well as an oral report. In summary, they held six fundraisers, sponsored or participated in 19 activities, raised over \$37,000 and made donations for nine individuals, families or organizations.

**Silver State Chapter** had one of their members donate \$5,000 with the stipulation that they do something to assist active duty individuals. They donated \$5,000 to the new USO at the Las Vegas airport. The chapter made a donation of \$100 to the CWO John A. Keller-CWOA Scholarship Grant.

**Little Club on the Prairie** has 50% of the chief warrant officers in Kansas in the Chapter. Their Turkey Raffle raised over \$600 and involves everyone in the Federal Bldg. They made a donation of \$75 for the Building Fund and \$75 for the CWO John A. Keller-CWOA Scholarship Grant.

**St. Louis Chapter** has between 6 and 8 active duty members at their meetings. The Chapter made a donation of \$100 to the CWO John A. Keller-CWOA Scholarship Grant.

**The meeting recessed at 1700, 7 April 2011.**

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**The meeting reconvened at 0905, 8 April 2011.**

All Association Officers and Chapter representatives present for the morning session on 7 April 2011 were again present. In addition the following other members were present:

CWO4 Matty Matteson (Ret) – Distinguished  
Member

CWO4 William Reetz (Ret) - Distinguished Member

CWO3 Mitzie A. Robinson - Treasurer-Elect

LCDR Edward B. Swift (Ret)

CWO3 Bryan Hunt

CWO2 Jeneen Satterfield

**Agenda Item – CWOA Office Relocation.** – There was a lengthy discussion on the effect on the Association of the move of Coast Guard Headquarters to St. Elizabeth's (across the highway from Joint Base Bolling-Anacostia, which is scheduled to take place in the spring of 2013. There is no office space available in the new Headquarters. GSA will not allow us to move the office to the grounds or build a separate office. There is currently no way to have the CWOA office located within walking distance to the new Coast Guard Headquarters.

Among the possibilities or considerations discussed were:

The new Headquarters at St. Elizabeth's can be seen from the current location of the office. We are not currently in the HQ building. There are various issues to consider in taxes, etc. The units located in Ballston are not going to move to St. Elizabeth's and there is some vacant office space. One member stated that we need to do a cost analysis of whatever we do. It was mentioned that the Coast Guard Yard might be handy. Being near HQ and having access to senior Coast Guard leadership is valuable; also ease of having meetings and functions plus good PR by being visible. It would take about 30 minutes to go from the CWOA office to St. Elizabeth's. Parking for meetings could be a problem since there is limited parking at St. Elizabeth's. It was suggested that we could move meetings between Headquarters, Ballston and TISCOM because we won't get many at a meeting at the CWOA office after HQ moves.

The bottom line is not where we are going to hold meetings, but where we are going to house our employee and files so that he can have necessary face to face contact with the Association officers when necessary and attend the various meetings with organizations outside the CWOA.

The President stated that he now had a good idea of what information the Chapter Presidents were interested in and that when he formed the committee on relocation of the CWOA office he would advise the Chapters. He further stated that he anticipated that the committee would submit their report shortly before the Annual Meeting in 2012.

**The meeting recessed at 0945, 8 April 2011.**

**The meeting reconvened at 1004, 8 April 2011.**

**Membership Report** – The Membership report was received, corrected and placed on file.

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**Permanent Finance Committee:** The Permanent Finance Committee Report was received and placed on file as corrected...

**Financial Review Committee Report** – The Financial Review Committee Report was received, and placed on file. The Treasurer made the following comments concerning the discrepancies and suggestions reported by the committee:

**Discrepancies**

c. i. The Executive Committee initiated the extraordinary clothing allowance in April 1999. There is no cap on individual items and “sea bag” required items are not purchased under this item. It was budgeted at \$1500/year through the 2004-05 fiscal years and subsequently it was dropped to \$750 when the officer’s terms were changed to 2 years. In 2010 – 2011, it was raised back to \$1500 due to increased cost of the uniform items.

c. ii. On 19 February 2010, the Board of Directors authorized a \$300 expenditure for the Commandant’s Retirement. The expenditure voucher should have made reference to the vote. It will be corrected.

c. iii. The Navy Times is an authorized purchase. It provides good reference material and is available for visiting members. There should have been a notation on the receipt to authorize the purchase. Again, it will be corrected.

**Suggestions**

a. Death Gratuity - There is accurate documentation of the payment of the death gratuity. The member’s file contains the member’s designation of beneficiary, a Coast Guard notice of death, a copy of the letter making the payment (including the amount of the payment), and the document calculating the amount of the gratuity. Additionally, the financial database contains a record of the payment, the payee, the name of the member who died, and the amount of the payment. No discrepancies in our recording keeping on death gratuities were identified in a recent audit of the Association financial records by the IRS.

b. Travel Claims – We will revise the form to include a line to print and sign the traveler’s name.

c. Travel Claims – The form will be revised to include the “purpose” of the travel. Our longstanding policy requires receipts for travel by an airline, bus, train, and/or rental car as well as lodging. Otherwise, we do not require receipts. However, if the traveler presents receipts they will be retained. The Association officers will review the policy on receipts.

d. FEDEX/Shipping - On our documentation, we will note what we shipped.

e. The Annual Meeting Travel Claim Form will be revised to include a line item to reflect half the cost of the room, extra night’s lodging, or installation dinner guests. The capping of reimbursement is under the jurisdiction of the Executive Committee and, if they desire, may be addressed at their meeting this afternoon.

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f. CWO News –

i. The Association officers are already working on providing members with the option of receiving the CWO News electronically vice print. The officers are working on implementation of this plan.

ii. The Board has looked at this issue (advertising/sponsors) in the past including using public relations firm, but found that there was no interest because we are scattered through the country and we have only 3500 members.

iii. The officers are considering the option of putting the instructions and applications on the website and making reference in the newsletter. However, this will not result in a lower cost as we generally have more information than there is room for. Further, registration forms and information concerning the annual meeting must remain in the newsletter as some of our members do not use the internet.

g. You can only put an F&S on the committee if one is willing to serve.

**The meeting recessed at 1055, 8 April 2011.**

**The meeting reconvened at 1104, 8 April 2011.**

**Chapter Tax Exempt Status Update** – Bob Lewis provided an update on the Association project to provide documentation on tax exempt status under Section 501 (c) (19) of the IRS Code for the Chapters.

On 2 February 2010 the Association advised the Chapters that the Association was willing to apply for a group exemption letter to provide the Chapters with documentation of their tax exempt status under Section 501 (c) (19) of the IRS Code and to pay the \$3,000 fee required. This relieved the Chapters of filling individually and paying a \$400 fee each.

Through research we determined that the Pacific Northwest and Juneau Chapters had individual determinations from the IRS.

Eleven Chapters were included in our original determination letter of a group exemption from the IRS.

Prior to sending our annual report to the IRS in March 2011, each chapter not included in the 2010 group exemption was offered an opportunity to be added to the group exemption. Four Chapters provided both their Employer Identification Number and a letter authorizing the Association to include them in the group exemption. We now have 15 Chapters included in the group exemption, two Chapters with individual exemptions and eight Chapters with an unknown status.

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In verbal discussions with IRS agents by both myself and Rodney Cates of the Golden Gate Chapter, we have been advised that because of the membership status of our Chapters, as long as the necessary annual tax report (various 990 forms) is filed they will "recognize" the Chapters as exempt under section 501 (c) (19) of the IRS Code. That said these Chapters do not have the ability to "prove" their status unless they have an individual determination letter from the IRS or are included in the Association's group exemption.

The eight Chapters not included are Rocky Coast, Philadelphia, Steven Shields-Alexandria, Yorktown, Space Coast, Atchafalaya, Little Club on the Prairie and Emerald Isle. Several of the Chapters asked to be included but failed to provide either their EIN or letter authorizing the Association to include them.

In March of each year we can add Chapters to the group exemption. Chapters may opt out of the group exemption at any time by notifying the Association.

### **Chapter Reports**

**Juneau Chapter** reported that they have 20 members, with five active duty. They have 100% participation from their active duty members. The annual Wong Tyner Dinner gets everyone from the local chapter together. They participated in the CPOA annual Thanksgiving dinner for local elderly and the science fair for the high school. This past year Chapter members served on the CWO John A. Keller-CWOA Scholarship Committee.

**Sabine Chapter** reported that they have 20 members with one retiree. Just started working with CPOA on mentorship with junior enlisted.

**Atchafalaya Chapter** has 14 members (10 AD and four retirees). They meet the 1<sup>st</sup> Friday at the MSU. Back in November got together as a group and helped put up the traveling Viet Nam Wall. Drafted and starting working on an awards program for the sailor of the year/quarter. They are raffling off a quilt. They plan to participate in the upcoming Shrimp and Petroleum Festival.

**New Orleans Chapter** submitted a written report and made a brief oral report. They held two membership drives last year and got a good response. They rewrote their bylaws and got a lot of feedback from members. The Chapter donated \$100 for the Building Fund.

**Rocky Coast Chapter** has 17 active members. There is some concern about active duty members not attending meetings. They held a successful Lobster raffle last year. Probably will not hold the raffle this year.

**Boston Chapter** submitted a written report and presented an oral report. Participation varies between 5-12 members per meeting. They have opened their meetings to members of other services. They held their 9<sup>th</sup> annual 3 on 3 basketball Tournament and drew 16 teams from all

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over the 1<sup>st</sup> District. They donated \$200 for the CWO John A. Keller-CWOA Scholarship Grant and \$100 for Building Fund.

**Long Island Sound Chapter** submitted a written report and presented an oral summary. They have 15 regular members and 22 associate members.

**The meeting recessed at 1208, 8 April 2011.**

**The meeting reconvened at 1050, 9 April 2011.**

**Attendance:**

All Association Officers and Chapter representatives present for the morning session on 7 April 2011 were again present, except for CWO Bull, who was present for the Special Committee for Distinguished Member Nominations. In addition the following other members were present:

CWO4 Matty Matteson (Ret) – Distinguished  
Member  
LCDR Charlotte Broga (Ret) – Distinguished  
Member  
CWO4 William Reetz (Ret) - Distinguished Member

CWO3 Mitzie A. Robinson - Treasurer-Elect  
LCDR Edward B. Swift (Ret)  
CWO3 Bryan Hunt  
CWO2 Jeneen Satterfield

The President recognized Distinguished Member LCDR Charlotte Broga.

**Distinguished Member Nominations** - The President announced that the Special Committee for Distinguished Member Nominations elected Keith Wakefield to Distinguished Membership and rejected the nominations of two other members.

**Agenda Item - Increasing Interest, Membership and Participation at the Chapter Level**

A member stated that his Chapter has always been a small core who have brought their success to fruition. Every time he ran into a warrant he would drag them to a meeting or activity. He commented that he doesn't see anything that is strictly "Association". They see maybe 15-20 warrants all the time but there are over a 100 warrants in the area. Sometimes there are more warrants at CPO functions then at warrant functions. He stated that the Association needs to make the upper command cadres where the Chapters are located aware of the Chapter activities.

The President stated that as an association we are not capturing the accomplishments of Chapter activity. As far as the Commandant is concerned, we do engage.

A member stated that we need to work with the new CWOs. He sees a lot of warrants who don't relinquish their place in the CPO mess. We need to push at the warrant level that it's more important to be part of the warrant mess.

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The Vice President of Reserve Affairs stated that when chapters mentioned their number of active or retired she didn't hear any reservists mentioned. There are a number of reservists on Title 10 and she would be willing to help place Chapters in contact with reservists.

Another member requested that the Association officers develop an update and publish a list of accomplishments or milestones.

A member requested that the Association officers solicit each chapter and ask what their primary income event and primary expense are.

The Vice President of Retired Affairs suggested that we document the accomplishments of the Chapters and consolidate that into a single document where the accomplishments of all the Chapters could be grouped together. This would provide a favorable impression with senior Coast Guard leadership of the totality of the value added to the Coast Guard and local communities from the activities of the CWO corps.

One member indicated that he used an unusual tactic to increase attendance at meetings. He went to a nursing home to get three members to his meetings and then he had 6 at his meeting. Found a local project the Chapter was interested in and could work on. He noted that every state has a veteran's cemetery. A number of those states do not have monuments recognizing the Coast Guard. Obtaining a monument to the cemetery helped him get active duty members. Wreaths Across America places wreaths at cemeteries at Christmas and is a national program.

A member stated that we needed to reach out more to warrants in the area that are retired or Reserve. Giving out the Chapter information at CWOPD will help. CWO's are getting tired. They have 14-18 active duty at their meetings.

A member noted that the seventy percent of active duty are in the Association, but only twenty percent are in Chapters. We need to foster participation from when they graduate from the CWOPD.

A member suggested that the CWOA should have a face book page. The President replied that we have a group page facebook which can be accessed only by invitation. The President stated that it needs to be revised and, if public, we might have more participation.

One of the members commented that what he sees at HQ is a lot of warrants seem to be taking on the role of junior officers and not warrants. They don't know their place. A lot of them don't even go to CWOPD.

One of the members commented that CWOs from other services join the Chapters and this gives them a place to participate. On the up side that guilt's some of the CG warrants to participate.

Chad Lovato volunteered to serve on a committee to work on this topic.

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A member indicated that twenty percent of the people are doing eighty percent of the work. Biggest challenge is getting women involved. Challenges with Cutters. Most of their Chapter's support is from retirees.

In the past, Yorktown formed a panel of good representatives of the warrant community and formed a panel for those being appointed and asked questions about being a warrant. This helped them transition from the Chiefs Mess. Made a big deal for their commissioning ceremony. The same thing has been done at Headquarters.

A member pointed out the disconnect between CWOPD and the unit. He noted that at CWOPD CWOs are told that we are not junior officers. But the unit says you are a junior officer.

The President stated that the Board of Directors will start out with a questionnaire and capture the information and will establish a committee on the topic.

**The meeting recessed at 1155, 9 April 2011.**

**The meeting reconvened at 1205, 9 April 2011.**

Distinguished Member Matty Matteson displayed a flag presented to him at a Norfolk Admirals hockey game in memory of his son. The flag was an "Honor and Remember" flag in honor of his son who died in a fire while serving on active duty with the United States Marine Corps.

### **Chapter Reports**

**Cape Island** reported that they have 15 members, three of them active and one retired reserve. They reviewed their Bylaws and held their annual Sweetheart Night out at the Tuckahoe. The Chapter donated \$100 to CWO John A. Keller-CWOA Scholarship Grant.

**Philadelphia** reported that they held a decent fundraiser. One member made a Coast Guard paver and they sold like hotcakes. Their biggest event was with CPOA where they rebuilt the volleyball court at the unit. They held a holiday food drive for Thanksgiving and Christmas. Someone said their oven was not big enough for the turkey they received and they now give \$50 gift cards. Three-quarters of their warrants were at Deepwater Horizon. They donated \$50 for the Building Fund.

**Baltimore** reported that they held a hot dog sale, raising between \$5,000 and \$6,000. They worked with the chaplain and sent meals to the needy. They gave money to Tom's Run. Chapter members served on The Art and Eleanor Colona Scholarship Committee. They donated \$100 to the Building Fund and \$100 to the CWO John A. Keller-CWOA Scholarship Grant. They also donated to the Washington, D. C. Chapter for the hospitality room.

**Washington, DC** thanked Mitzie Robinson and Jeff Rivers for their work with the Hospitality Suite. They reported that the Chapter split meetings between the Association office and

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Ballston. The Chapter participates in the Armed Forces Retirement Home (AFRH) spring cleanup. The Chapter is going to take over as the lead sponsor for Tom's Run. The Chapter donated \$100 for the CWO John A. Keller-CWOA Scholarship Grant.

**Steven Shields – Alexandria** has 38 members and meets about 6 times a year. They also work on the AFRH cleanup. They hold a Lobster fest picnic every year and it's a popular event. The CPOA and CWOA help setup, sell and cleanup. They participate in Partners with Education at a local elementary school. They donated 106 items of winter apparel to Martha's Table. Fifty percent of the items donated were new items. They assist with the Wine and Whiskers annual fundraising event by the Fredericksburg SPCA. They contributed to the award for the Honor Guard Ball. They sell the CWOA coin, hats and shirts. The Chapter donated \$100 for the CWO John A. Keller-CWOA Scholarship Grant.

Norfolk submitted a written report. The Chapter donated \$100 for the Building Fund and \$150 for the CWO John A. Keller-CWOA Scholarship Grant in memory of Dewy Nichols. They have nine active duty and 15 paid members.

**Suncoast** continues to work on the CGC BLACKTHORN Memorial. They are currently raising funds for a Coast Guard memorial for the local veteran's cemetery. They donated \$100 to the CWO John A. Keller-CWOA Scholarship Grant.

**Good of the Order**

Mike Maher noted that a retiree complained that his new CWOA hat was made in China.

Ric Waechter put on the record to thank Ed Swift for what he did in putting on the meeting and stepped up and put on a great meeting.

Bill Reetz noted that the size (24" by 12") of the Coast Guard memorial for the veteran's cemetery was determined by the cemetery. If anyone wants to donate for the memorial, they will accept a check.

Charlotte Broga stated she was glad to be back and excited to hear some of the things the Chapters are doing.

Joe Howard passed the hat for the Suncoast veteran's cemetery memorial. He gave a hand for the Association officers and kudos for Ed Swift. He volunteered to chair the Long Range Planning Committee (LRPC) and stated that he needed volunteers to assist, along with James Pulse and Earl Ryder. (Passing the hat raised over \$250.)

Dianne Trawick, Joe Belson and Darien Schneider also volunteered to serve on the LRPC.

Bill Reetz announced that the Suncoast and Miami Chapters volunteered to serve on the Keller Scholarship Committee.

**Chief Warrant and Warrant Officers Association, USCG**  
**Annual Meeting, held at the Crowne Plaza Airport Hotel, Herndon, VA,**  
**April 7-9, 2011**

Bill Mattoon, Marc Blecman and Charlotte Broga volunteered for the Bylaws Committee.

The Baltimore Chapter volunteered to provide members to serve on The Art and Eleanor Colona Scholarship Committee.

Dianne Trawick and Mitzie Robinson volunteered to serve on the committee to investigate CWO to LT for the Coast Guard Reserve. The President indicated that he would like to name Dianne Trawick as Chair of that committee.

The President announced that he is looking for new members for the Permanent Finance Committee.

Chad Lovato volunteered to chair a committee on the last agenda item.

Mike Maher thanked Matty and all other retirees for coming. He stated that during the last nine years those faces have been consistent and they help keep moving along because of their knowledge of the Association. Mike pointed out that the Federal budget is going to get ugly for the next eight months and that the active duty CWOs should work with their folks at home to financially prepare for a shutdown of the government.

Bill Mattoon stated that if you have old books and would like to have them valued he will help.

Jeff Timberlake gave thanks to Bill Reetz for allowing him to come up as the Chapter representative.

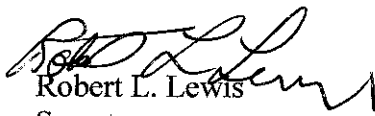
Bob Lewis reminded the Chapter representatives that the Association recently established a Guide for Chapter Presidents and invited suggestions for additional information to be included.

Jeff Sander gave thanks to all the retirees who stay active, particularly Matty.

**The meeting recessed at 1322, 9 April 2011.**

**The meeting reconvened at 1800, 9 April 2011 for the Installation Reception and Dinner.** Vice Admiral VADM Sally Brice-O'Hara was the guest speaker and installed the Vice President, Vice President of Reserve Affairs and the Treasurer.

**The meeting adjourned at 2135, 9 April 2011.**

  
Robert L. Lewis  
Secretary