

Chief Warrant and Warrant Officers Association, USCG Annual Meeting, held at the Embassy Suites Hotel Tampa- Airport/Westshore, Tampa, Florida, April 30-May 1-2, 2009

The Annual Meeting of the Chief Warrant and Warrant Officers Association, USCG was called to order by the President at 0902, April 30, 2009.

Attendance:

Association Officers Present

CWO2 (ISM) Brent A. Light - President
CWO4 (PERS) Robert L. Lewis, Ret. - Secretary

CWO3 (F&S) Mitzie A. Robinson - Treasurer

Chapter Representatives Present

CWO3 (ENG) Robert F. Dudley, Jr., Ret. - Rocky Coast

CWO3 (ELC) James F. Hammond - Boston

CWO3 (COMM) Jerry C. Fitchett - Long Island Sound

CWO4 (F&S) Richard G. Waechter, Ret. - Cape Island

CWO2 (BOSN) Philip Pinto - Philadelphia

CWO2 (ELC) Michael S. Hayden - Baltimore

CWO2 (ELC) Mark F. Piontek - Washington, DC

CWO2 (ELC) Lee A. Shappley - Steven Shields

CWO2 (BOSN) Steven C. Carriere - Yorktown

CWO4 (ENG) William L. Wathen, Ret. - Norfolk

CWO2 (MSS) Zeffrey Z. Mims - Greater Miami

CWO4 (F&S) William J. Reetz, Ret. - Suncoast

CWO2 (ELC) James C. Pulse, Ret. - New Orleans

CWO2 (ENG) Thomas M. Hodge - St Louis

CWO2 (F&S) Earl Ryder, Jr., Ret. - Little Club on the Prairie

CWO4 (PERS) Joseph R. Howard, Ret. - Silver State

CWO2 (MSS) Dustin B. Overturf - Southern California

CWO2 (ELC) Joseph M. Belson - Golden Gate

CWO4 (F&S) Tracy W. Zuehls - Pacific Northwest

CWO4 (MAT) Jay T. Menze - Juneau

CWO2 (BOSN) Brian A. Leavy - Mid-Pacific

CWO4 (F&S) Mark S. Moore - Emerald Isle

Other Members Present

CWO3 (F&S) Vincent W. Bowman

CWO2 (PERS) Amy K. Cerino - Treasurer-Elect

CWO4 (F&S) David T. Daniels, Ret.

CWO4 (MAT) Robert O. Gesking, Ret.

CWO4 (F&S) Charles W. Mattoon, Ret.

CWO4 (PERS) Carl B. Seale, Ret.

CWO4 (PERS) Maurice Robillard, Ret.

LCDR Edward B. Swift, Ret.

CWO4 (BOSN) Robert F. Sullivan, Ret.

CWO4 (PERS) Dianne S. Trawick, USCGR - VP Reserve-Elect

CWO2 (F&S) Dawn D. Zabel, Ret.

CWO4 (BOSN) James P. Contratto, Ret.

CWO4 (F&S) Everett J. Matteson, Ret.

Administrative Matters:

The President made an announcement concerning administrative matters. He discussed the reading materials in each member's folders, the procedure on motions (must be made in writing), that member's attendance will be recorded each morning and again after the lunch break, and the travel claim process.

The President lead the members in the Pledge of Allegiance, followed by a moment of silence as he read the list of Association members who had Crossed over the Bar since our last annual meeting.

The Association President recognized Distinguished Members and Past Presidents CWO Dave Daniels, CWO Carl Seale and CWO Bob Lewis; Distinguished Members CWO Mattie Matteson,

Chief Warrant and Warrant Officers Association, USCG
Annual Meeting, held at the Embassy Suites Hotel Tampa-
Airport/Westshore, Tampa, Florida, April 30-May 1-2, 2009

CWO Bill Reetz, CWO Ric Waechter and CWO Wayne Zuehls; and Past President CWO Bill Mattoon.

Minutes: The minutes of the October 8, 2008 General Membership Meeting and the December 17, 2008 Special General Membership Meeting were approved and placed on file.

Bob Lewis moved that the minutes of 2006 Annual Meeting, which were previously approved, be amended, which motion was seconded and carried by two-thirds.

Treasurers Report: The Treasurer's Report for the period 1 July 2008 through 27 April 2009 was received, corrected and placed on file.

Membership Report: The Membership Report for the period 1 April 2008 through 31 March 2009 was placed on file.

The General Membership Meeting recessed at 1000, 30 April 2009.

The General Membership Meeting reconvened at 1025, 30 April 2009.

President's Report:

The President reported that the email concerning the Coast Guard helicopter memorial raised questions concerning the use of government email for a fund raiser as a violation of the Coast Guard limited use policy. That policy is not completely driven by Coast Guard policy but matches the full government policy. The only authorized use of government email for a fund raiser is the Combined Federal Campaign. There was a discussion of use of email for CWOA business. It falls within the 30 minutes a day authorized for personal business. Thus it is OK. In the future, perhaps the fund raiser should be posted on the web site and an email sent to the Chapters requesting them to pass the message along.

The President announced that wives could ride the busses for the trip to CGC BLACKTHORN memorial.

The President announced that the Association will authorize reimbursement for the Executive Committee for internet access for Thursday, Friday and Saturday. Members were requested to use as few days as possible and put the charges on their travel claim.

Ballot Committee Report: The Ballot Committee Report on the 2009 elections was received, corrected and placed on file. Successful candidates are CWO James T. (JT) Green for Vice President; CWO Dianne S. Trawick,USCGR for Vice President of Reserve Affairs; and CWO Amy K. Cerino for Treasurer

Scholarship Committee Report: The Scholarship Committee Report was received and placed on file.

Chief Warrant and Warrant Officers Association, USCG
Annual Meeting, held at the Embassy Suites Hotel Tampa-
Airport/Westshore, Tampa, Florida, April 30-May 1-2, 2009

Chapter Reports:

The Rocky Coast Chapter reported on its activities for the past year.

The Boston Chapter submitted a report on its activities for the past year, which was placed on file.

The Long Island Sound Chapter reported on its activities for the past year.

The Cape Island Chapter submitted a report on its activities for the past year, which was placed on file.

The Philadelphia Chapter reported on its activities for the past year.

The Baltimore Chapter reported on its activities for the past year.

The General Membership Meeting recessed at 1100, 30 April 2009.

The General Membership Meeting reconvened at 1240, 30 April 2009.

The Steven Shields-Alexandria Chapter reported on its activities for the past year.

The Yorktown Chapter submitted a report on its activities for the past year, which was placed on file.

The Washington, D.C. Chapter reported on its activities for the past year.

The Norfolk Chapter reported on its activities for the past year.

The Greater Miami Chapter submitted a report on its activities for the past year, which was placed on file.

The Mid-Pacific Chapter reported on its activities for the past year.

The Emerald Isle Chapter reported on its activities for the past year.

The Juneau Chapter submitted a report on its activities for the past year, which was placed on file.

The Pacific Northwest Chapter reported on its activities for the past year.

The Golden Gate Chapter reported on its activities for the past year.

The Southern California Chapter reported on its activities for the past year.

Chief Warrant and Warrant Officers Association, USCG
Annual Meeting, held at the Embassy Suites Hotel Tampa-
Airport/Westshore, Tampa, Florida, April 30-May 1-2, 2009

The Silver State Chapter reported on its activities for the past year.

The General Membership Meeting recessed at 1345, 30 April 2009 to visit the USCGC BLACKTHORN Memorial.

The General Membership Meeting reconvened at 1041, 1 May 2009

Attendance:

In addition to the Association officers and Chapter representatives present on 30 April 2009, the following additional members were present:

CWO3 (F&S) Vincent W. Bowman	CWO4 (PERS) Dianne S. Trawick, USCGR - VP
CWO2 (PERS) Amy K. Cerino - Treasurer-Elect	Reserve-Elect
CWO4 (F&S) David T. Daniels, Ret.	CWO4 (BOSN) James P. Contratto, Ret.
CWO4 (MAT) Robert O. Gesking, Ret.	CWO4 (F&S) Everett J. Matteson, Ret.
CWO4 (PERS) Carl B. Seale, Ret.	CWO4 (MAR) Rusty L. Huyck
CWO4 (PERS) Maurice Robillard, Ret.	CWO4 (BOSN) John C. Baker
LCDR Edward B. Swift, Ret.	

The Scholarship Program Review Committee report was received and placed on file.

Mike Hyden moved that the Association adopt the Scholarship Program Review Committee recommendation that the Association establish a scholarship program for the dependents of enlisted personnel, that the program be named the "Art and Elenor Colona Scholarship Program", and that all funds received from Art Colona's bequest and the total income received from those funds be transferred to the Art Colona Scholarship Program. The motion was seconded and carried.

Mike Hayden moved that the Association adopt the standing rules and regulations recommended by the Colona scholarship committee.

Bob Lewis moved that Section I be amended by deleting sentences two and three, which motion was seconded and carried

Bob Lewis moved that the first sentence of paragraph 1 of Section II be amended to read: "All funds expended for grants will be taken from the income earned by the assets in the Art Colona Scholarship accounts, which motion was seconded and carried.

Bob Lewis moved that the second sentence of paragraph 1, Section II be deleted, which motion was seconded and carried.

Bob Lewis moved that the second sentence of paragraph 2 of Section II be amended to read "The grants must be fully funded prior be being awarded, which motion was seconded.

**Chief Warrant and Warrant Officers Association, USCG
Annual Meeting, held at the Embassy Suites Hotel Tampa-
Airport/Westshore, Tampa, Florida, April 30-May 1-2, 2009**

Bob Lewis moved that the association resolve itself into a committee of the whole to consider the pending question, which motion was seconded and carried.

The General Membership Meeting recessed at 1120, 1 May, 2009.

The General Membership Meeting reconvened at 1130, 1 May 2009.

As a result of the discussion during the Committee of the Whole the following actions were taken:

Mike Hayden moved to withdraw his motion which motion was seconded and carried.

The President tasked Bob Lewis and Mike Hayden to prepare revisions to the proposed Rules and Regulations for the Art and Eleanor Colona Scholarship program and submit them to the membership on 2 May 2009.

The General Membership Meeting recessed at 1138, 1 May 2009.

The General Membership Meeting reconvened at 1304, 1 May, 2009.

Bob Lewis reported on the status of the Records Preservation Project. Approximately 15,500 pages have been scanned at a cost of approximately \$8,000 for labor, equipment and supplies. Chapter records have been scanned, except for emails from July 2005 to date. When the emails have been scanned, CD's of the records for each Chapter will be burned and provided to the Chapters for their use.

The Permanent Finance Committee Report was received and placed on file.

Ric Waechter moved that when the \$100,000 from the bequest from Art Colona currently in short term CD's matures it be invested in 5-7 year CDs (whichever provide the largest interest rate), which motion was seconded and carried.

The General Membership Meeting recessed at 1345, 1 May 2009.

The General Membership Meeting reconvened at 1401, 1 May 2009.

Specialty Force Manager Presentation

CWO Rusty Huyk and CWO John Baker made a presentation on the accomplishments of the Specialty Force Managers in the past year and pending or ongoing projects. (A copy of their Power Point presentation was placed on file.) Rusty and John answered questions about the CWO to LT program, theories about billets (CWO or O, etc).

The General Membership Meeting recessed at 1516, 1 May 2009.

**Chief Warrant and Warrant Officers Association, USCG
Annual Meeting, held at the Embassy Suites Hotel Tampa-
Airport/Westshore, Tampa, Florida, April 30-May 1-2, 2009**

The General membership Meeting reconvened at 1125, 2 May 2009.

Attendance:

In addition to the Association officers and Chapter representatives present on 30 April 2009, the following additional members were present:

CWO2 (PERS) Amy K. Cerino - Treasurer-Elect
CWO4 (F&S) David T. Daniels, Ret.
CWO4 (MAT) Robert O. Gesking, Ret.
CWO4 (PERS) Carl B. Seale, Ret.
LCDR Edward B. Swift, Ret.

CWO4 (PERS) Dianne S. Trawick, USCGR - VP
Reserve-Elect
CWO4 (F&S) Everett J. Matteson, Ret.
CWO4 (F&S) Charles W. (Bill) Mattoon, Ret.

The Report of the Special Committee to Consider Nominations for Distinguished Member was received and placed on file.

The President announced that CWO Robert Rhoads and CWO Charles W. Mattoon were elected to Distinguished Membership. A round of applause was given to Bill Mattoon, who was present.

Chapter Reports

The St. Louis Chapter presented a report on their activities for the past year.

The Little Club on the Prairie presented a report on their activities for the past year.

The General Membership Meeting recessed at 1159, 2 May 2009.

The General Membership Meeting reconvened at 1229, 2 May 2009.

Bob Lewis moved to adopt the following Art and Eleanor Colona Scholarship Program Standing Rules and Regulations:

“The Art and Eleanor Colona Scholarship Program Standing Rules and Regulations

SECTION I – Purpose.

The Art and Eleanor Colona Scholarship Program (The Colona Scholarship) is established to financially assist dependent sons/daughters of enlisted members of the United States Coast Guard on active duty or retired.

SECTION II – Funds.

1. All funds expended for grants will be taken from the income earned by the assets in the Art and Eleanor Colona Scholarship Program accounts.

Chief Warrant and Warrant Officers Association, USCG
Annual Meeting, held at the Embassy Suites Hotel Tampa-
Airport/Westshore, Tampa, Florida, April 30-May 1-2, 2009

2. Grants will be given in the amount of \$4,000.00 (\$1,000.00 a year for four years). The grants must be fully funded prior to being awarded. Funds are to be used toward expenses at an accredited institution of higher learning beyond high school.

3. Any expenditure, other than grants, must be authorized at a General Membership Meeting. No expenditure shall be made other than in furtherance of the purposes stated in the Standing Rules and Regulations and the administration thereof.

SECTION III – Governing Board.

A Scholarship Committee comprised of not fewer than three and not more than six members shall be appointed by the Association President prior to 1 September of each year. The committee shall formulate the application; prepare instructions to the applicants, and select the recipients of the grants and provide the President the names of the recipients prior 1 August.

SECTION IV – Amendment of the Standing Rules and Regulations.

Amendments of the Standing Rules and Regulations shall only be made by two-thirds vote of the CWOA members present at an Annual Meeting or at an Association Convention.

SECTION V – Eligibility and Application Requirements.

1. An applicant must meet the following eligibility requirements:

- a. Be the dependent son/daughter of an enlisted member of the United States Coast Guard on active duty or retired.
- b. Be a senior in high school with an average of “C” or better during the most recent two semesters or be currently enrolled in an accredited institution of higher learning with an average of “C” or better for the year immediately prior to application.
- c. If enrolled in an institution of higher learning be enrolled in a full time course of instruction (12 credit hours or more).
- d. Applicants must show proof of full time enrollment in order to receive subsequent payments during their second, third and fourth years.
- e. The financial status of the applicant or applicant’s parents shall not be a factor in eligibility or in awarding grants.

2. Application Requirements:

- a. Applications shall be submitted to the Association Office, postmarked not later than 1 June each year.

**Chief Warrant and Warrant Officers Association, USCG
Annual Meeting, held at the Embassy Suites Hotel Tampa-
Airport/Westshore, Tampa, Florida, April 30-May 1-2, 2009**

- b. Applicant must submit proof that one of their parents is an enlisted member of the United States Coast Guard on active duty or retired.
- c. Applicants shall submit with their application their reason(s) for attending or desiring to attend an accredited institution of higher learning. Submissions shall be limited to two hand-written pages or one typed page and must specifically include immediate and long-range goals.
- d. Applicants who have not completed one or more years at an institution of higher learning shall furnish a certified copy of his/her scholastic record beginning with the tenth grade. Applicants who have completed one or more years at an institution of higher learning shall furnish a certified copy of his/her academic record beyond high school.
- e. Applicants shall furnish a copy of their letter of acceptance at an institution of higher learning.
- f. Applicants are encouraged to submit documentation in support of any personal accomplishments, extracurricular activities, or community service performed during the past two years.
- g. Applicants are encouraged to submit a head and shoulder photograph to be published in the CWO News, if a scholarship grant is awarded. The photograph will not be used by the Scholarship Committee in consideration of awarding grants.

SECTION VI – Presentation of Grants

Grants and follow up payments will be made during the month of August. Whenever possible, grants will be presented by an area or district chapter of the CWOA in the vicinity of the grant recipient. The chapter should schedule appropriate ceremonies and a presentation should be made by the chapter president or an Association member in the area.”

The motion was seconded and carried.

The General Membership Meeting recessed at 1235, 2 May 2009.

The General Membership Meeting reconvened at 1258, 2 May 2009.

Chapter Reports

The New Orleans Chapter submitted a report on its activities for the past year, which was placed on file.

**Chief Warrant and Warrant Officers Association, USCG
Annual Meeting, held at the Embassy Suites Hotel Tampa-
Airport/Westshore, Tampa, Florida, April 30-May 1-2, 2009**

The Suncoast Chapter submitted a report on its activities for the past year, which was placed on file. Additionally, Bill Reetz announced that he had obtained a proclamation from the City of Tampa congratulating the Association on our 80th anniversary, which was received and placed on file.

New Business

Mike Hayden moved that the President assign a committee to investigate the possibility of funding for an association member, in good standing, their first diploma or certificate, which motion was seconded and carried.

Good of the Order

In response to a question by Mattie Matteson, the members were advised that it is the policy of the Association to send an acknowledgment of donations to both the donor and those who donated in memory of an individual.

The Rocky Coast, Long Island Sound and Boston Chapters volunteered to provide members for the Bylaws Committee.

Bill Mattoon thanked the Special Committee for their work on the Distinguished member process.

The Golden Gate Chapter volunteered to provide members for the Keller Scholarship Committee.

The Silver State Chapter volunteered to provide members for the Keller Scholarship Committee.

Bob Gesking advised that an old Coast Guard "WTM" was being brought to Cleveland with plans for restoration.

Carl Seale suggested periodic inclusion in the CWO News of all allotment donors.

The General Membership Meeting recessed at 1315, 2 May 2009.

The General Membership Meeting reconvened at 1800, 2 May 2009.

The meeting reconvened for No-Host Cocktails and the Annual Installation Dinner. Mattie Matteson read the Association Preamble to those present. The President advised those present of the reason for each of the items on the table set for the "Missing Coastguardsman". Following dinner Captain Timothy M. Close, USCG, Commander, USCG Sector Tampa-St. Petersburg, served as our Guest Speaker. This was followed by the administration of the oath of office to the

**Chief Warrant and Warrant Officers Association, USCG
Annual Meeting, held at the Embassy Suites Hotel Tampa-
Airport/Westshore, Tampa, Florida, April 30-May 1-2, 2009**

new Officers (CWO Dianne Tarwick as Vice President for Reserve Affairs and CWO Amy Cerino as Treasurer) by Captain Close. The installation was followed by remarks by the Association President.

The Meeting was adjourned at 2045, 2 May 2009.



Robert L. Lewis
Secretary